

This project is
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**PERSONAL CERTIFICATION
FOR ACADEMIC TUTORS**

CERTITUDE PROJECT STAKES



The recognition of the essential role of the academic tutor in the security and the success of the route of apprenticeship

The demonstration and the recognition of his competences by a certification recognized by the Education professionals.



Academic Tutor Certification



Development of an Academic Tutor competence certification scheme

By developing a certification scheme in compliance with the requirements of the ISO 17024 standard

- Remotely accessible
- Reproducible
- Usable by interested certification bodies
- Approved by the market players.



CERTITUDE PROJECT APPROACH



- **Development and Validation of the academic tutor competence certification scheme** within the project partnership and the associated experts.
- **Tests and Evaluation** in real situation, improvement and finalization.
- **Definition of the “business model”**
- **Preparation of market launch of the Certification.**

CERTITUDE PROJECT PRODUCTS and RESULTS



- **A Competence Specification** of Academic Tutor with 3 levels of professional capacities: practice, control and excellence.
- **An on-line certification scheme**
- **An Assessment Approach** compatible with the recommendations of the European Framework for Vocational Education ECVET.
- **A Certification Scheme** established within a network of actors and experts in the European scale.
- **A « business model »** allowing to associate certification bodies to the certification scheme.
- **An Operational Structure**, in charge of the Certification scheme implementation, integrity control and continuous improvement.

COMPETENCE SPECIFICATION (extract)



Competence	Maturity Level			
	Practice	Control	Excellence	
Socialize the learner	Establish the learner's profile	Establish a rough profile	Establish the profile taking the context into account	Highlight the learner's potential
	Taking into account the company expectations	Identify and take into account the company expectation	Take the company expectation, check their consistency with the training objectives	Set the expectations with the learner's profile.
	Organise the learner's integration	Organise the integration materially and logistically	Organise the integration appropriately	Optimise the integration taking the constraints into account.
	Construct the training /company course	Define the objectives of the course in connection with the company and the learner	Explicitate the learning objectives of the course, set the milestones and manage the adjustments	Structure the course in a manner consistence with ECVET Recommendations



EXAMINATION PLAN (extract)

Examination methods of and allocated / necessary time

	Exam (Candidate)	Exploitation (Examiner)
Prerequisite	0.5h	0.5h
Self Assessment	0.5h	1h
Methods and Tutored cases	1h	
MCQ	0.5h	(automatic)
Scenario Test	0.5h	0.5h
Total	4h	2h

BUSINESS MODEL (Extract)



The Scheme Owner:

- Is the owner of the Competence Specification and the Certification Scheme.
- Manages the Scheme and its evolutions (in compliance with ISO 17024)
- Leads the Scheme Committee.
- Defines and organizes the examinations, and ensures their reproducibility
- Contracts the Certification Bodies
- Defines the competence criteria of the examiners
- Provides the continuous training of the examiners
- Plans the registration and the calibration of the examiners
- Ensures the respect of the integrity program and carries out audits of the Certification Bodies.
- Maintains and publishes the registers of certified persons and examiners

INTERESTED?



Join the Scheme Committee !

There are several works to which you can participate by supporting the project:

- Validation of the Competence Profile of the Academic Tutor: functions and description of the activities, prerequisite, competence specification
- The Framework allowing professionals to adjust the contents of the certification scheme with the best practice of the personal qualification market
- The Guide of Personal Development leading the practitioner until the Excellence.
- The check of the compliance of specifications with the European reference framework ECVET integrating the formalization of the informal and non-formal experiences.
- The on-line Certification Process : methods and criteria.
- The requirements for the examiners candidates
- The needs and contractual frames for Certification Bodies.



CERTITUDE PROJECT PARTNERSHIP



To know more about the project and to contact us ...



Project website: www.tutor-certification.eu

Contact Point: contact@certitude.eu



Lifelong
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